



Position Description

POSITION TITLE	General Member, Advisory Circle
REPORTS TO	Advisory Circle Chair/s
CLASSIFICATION	Volunteer/Advisory

Position Purpose

The Advisory Circle (AC) forms an integral component of the Collective Being ecosystem, responsible for the governance and strategic direction of the organisation. AC Members are selected based on their unique skills and commitment to Collective Being's vision. Members must thrive in team environments and be open to small group projects.

About Collective Being

At Collective Being, we envision an Australia where everyone is connected, well, and thriving. Working in partnership with key health and community services across Victoria, we facilitate body-based mindfulness programs that support people to navigate their mental and physical health with increased awareness, capability and insight.

Founded on the principles of trauma-sensitive care and mindfulness, Collective Being is the only organisation of our kind in Victoria. Our commitment to delivering high-quality, impactful body-based programs has garnered strong community trust, evidenced by enduring partnerships and consistent high demand for our services.

Over the past six years, we have refined our practice as a leading wellbeing educator and service provider. Our team are highly trained and skilled at working in complex clinical settings, with interpreters, in multi-use day services, educational services, crisis housing and justice settings. Our professional development workshops and trainings up-skill practitioners to integrate somatic tools and strategies into their work. Beyond our core services, we extend our support through free and low-cost public programs, events and collaborations that support people to be well, connected and thriving.

Key Responsibilities and Duties for this Role

Strategy + Advocacy

- Contributing to the long-term development of Collective Being through emergent strategic planning and ongoing 'health checks' to verify the status of the organisation
- advocating for and wholeheartedly representing Collective Being and the communities and partners we work with to potential partners and members

Sustainability + Reciprocity

- Securing pro-bono consultancy services and financial support through donor funding and philanthropic opportunities to benefit Collective Being

Accountability + Rigour

- Ensuring that Collective Being operates in alignment and with transparency and governance obligations are met by providing feedback on organisational structure, key activities including programming and partnerships

Time Commitment

- The AC meets every six weeks for 2-3 hours.
- additional work may become available for those with capacity, taking the form of working groups with other AC Members and Collective Being Team Members and/or working autonomously on projects, communication, reading and/or representing the organisation
- AC members must attend at least 80% of scheduled Advisory Committee meetings and in doing so, prepare for all meetings appropriately, by ensuring that assigned actions are completed and pre-reading materials are well covered, AC members should also communicate in a timely manner intended attendance for meetings
- AC members are eligible for re-appointment every year.

Key Selection Criteria

Essential

- € Understanding of the values, vision and mission of Collective Being
- € relevant knowledge and experience in fundraising, marketing and communications, organisation scaling including business development and partnerships
- € reliability and respect for the work collectively undertaken by the organisation and the AC
- ability to be present as an effective and engaged team member

Desirable

- Prior experience on a non-profit board or committee
- understanding of and practical experience in trauma-sensitive, anti-oppressive and inclusive approaches to wellbeing

Conditions of Appointment

- It is a condition of engagement that all collective members take responsibility for a safe and healthy work environment and have a commitment to a workplace free from discrimination and harassment
- Collective Being is an anti-racist and LGBTQIA+ affirming organisation. We welcome applications from people of all ages, bodies, genders and orientations.

- We prioritise applications from people with lived experience of trauma, mental health conditions, systemic oppression, disability and/or chronic illness/pain.